

Annual General Meeting 2018

Wednesday, June 20, 2018, 6:00 p.m. Community Legal Education Association 301 – 441 Main Street Winnipeg, MB

Notice of Meeting

Please note that the annual meeting of CLEA will take place at the above noted time and place, for the purpose of dealing with the agenda listed below. A reception will follow the meeting.

- 1. Approval of Agenda
- 2. Minutes of the 2017 Annual Meeting
- 3. Reports: President, Treasurer and Executive Director
- 4. Election of Directors
- 5. Appointment of an Accountant
- 6. Adjournment

Please RSVP by June 18, 2018, by calling 204-943-2382 and leaving a message, or by email: info@communitylegal.mb.ca.

Request for New Board Members

Community Legal Education Association (CLEA) is a not-for-profit, charitable organization that provides Manitobans with information about the law through several services. We have existed since 1984 and we believe that the law belongs to the people – "Unknown rights are not rights at all."

CLEA is seeking a board member with competencies in marketing, communication, and/or fundraising. Experience in the following is considered an asset:

- Previous or current experience as a board director
- Proposal writing and fundraising
- Strategic planning
- Policy development

CLEA's Board of Directors meets approximately 8 times a year and meetings are about 2 hours long. Board members are also expected to participate on one of CLEA's committees (Personnel, By-Law & Policy Review, Finance, Law Phone-In & Lawyer Referral, Nominating and Board Development). All board members are expected to help with fundraising.

Interested individuals should forward a resumé and cover letter indicating why they wish to be considered.

For more information and to apply, contact us at <u>info@communitylegal.mb.ca</u>. Applications are due on or before May 16, 2018.