



Community Legal Education Association

COMMUNITY LEGAL EDUCATION ASSOCIATION (CLEA), requires an Instructional Designer

CLEA is a registered charity that helps Manitobans learn about the law and our legal system. We were incorporated in 1984. Some of our specific programs include: The Law Phone-In & Lawyer Referral Program, plain language publications, presentations about the law, training courses and an annual law conference.

Working under the direction of CLEA's Executive Director, the designer will:

- design and develop an on-line course
- the course will consist of nine modules, including eight modules dealing with eight different areas of law
- each module will contain videos, recorded power point presentations, pdf documents, supplementary materials and quizzes.

Qualifications:

- sound knowledge of adult learning principles
- experience creating on-line training courses
- experience with curriculum development
- experience with assessment and evaluation
- experience with instructional writing and editing
- experience with learning management systems (LMS), particularly those compatible with WordPress
- excellent verbal and written communication skills

This is a contract position.

Please send your resumé and cover letter on or before Monday, December 28, 2020, in strict confidence to:

*Mary Troszko, Executive Director
Community Legal Education Association
301 – 441 Main Street
Winnipeg, Manitoba R3B 1B4
Fax: (204)943-3600
Email: community@communitylegal.mb.ca*

We thank all who apply. Only applicants who are selected for an interview will be contacted.